

**Modified
August
2023**

Installing the App and Logging In

FEDERAL INSPECTION APP GUIDE

HUD NSPIRE



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It is recommended to follow the guide from start to finish.

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Using this Guide

- This guide is primarily designed for tablet use. **Note that app features might display differently when using a cellular device.**

This PDF guide displays on any device, but we recommend downloading **Adobe Reader** to your device for the best experience.

If you use: Download:

Google Pixel, Samsung, Acer,
ASUS, Lenovo, Dell, etc.

You need the Android app.

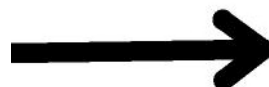


[Download Adobe Reader from the
Google Play Store](#)

If you use:

Apple iPhone, iPad, Mac,
etc.

You need the iOS app.



[Download Adobe Reader from the
App Store](#)



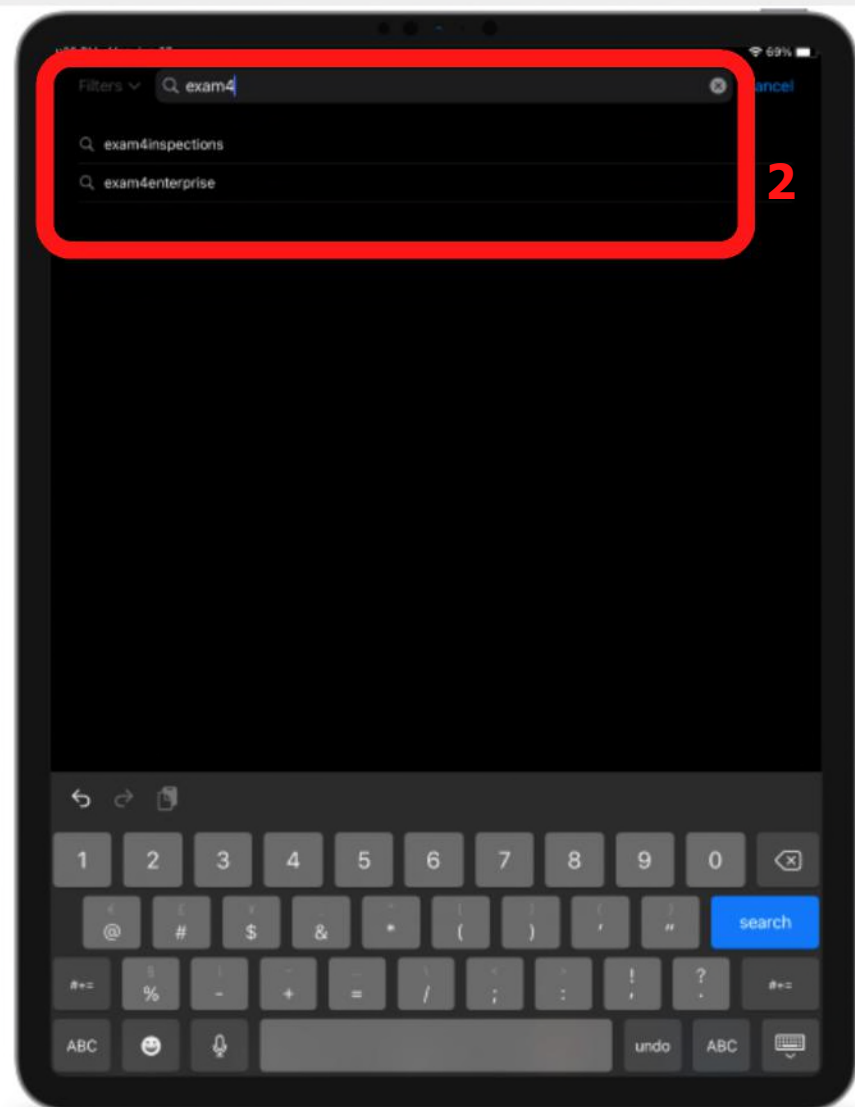


INSTALLING THE APP AND LOGGING IN



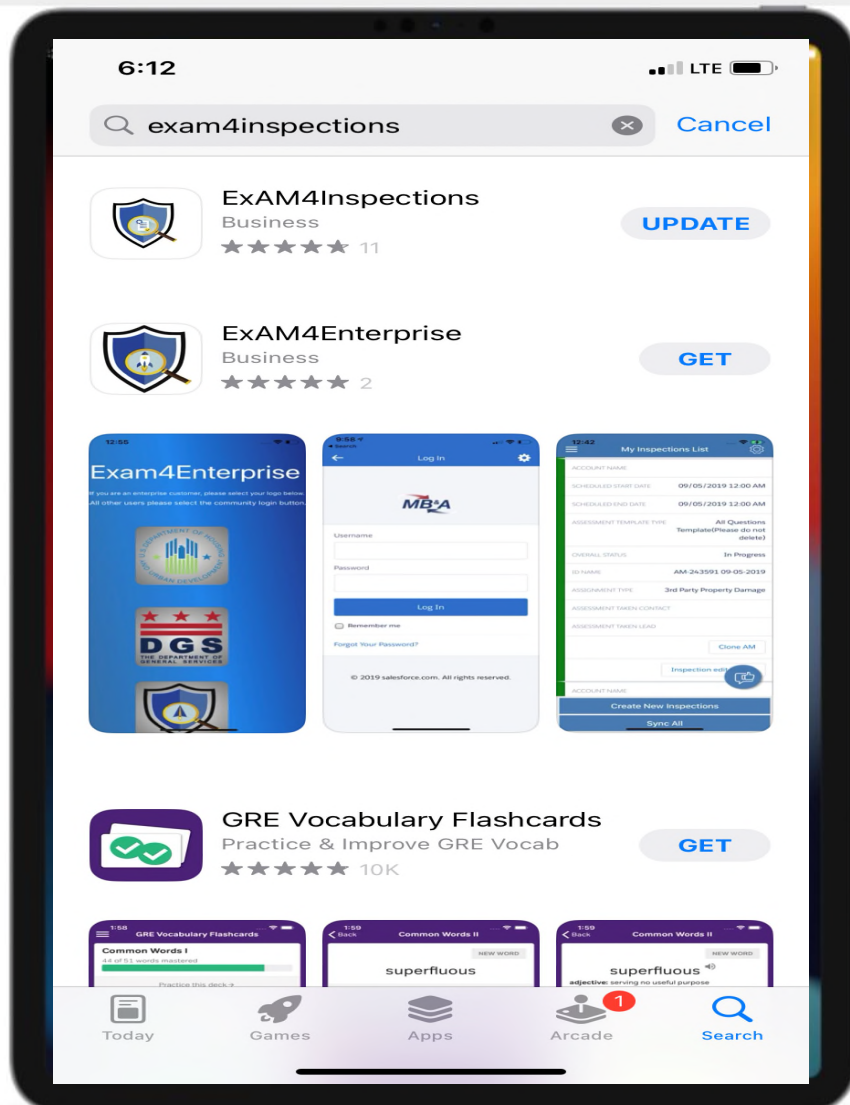
Install the App on an iOS Device

1 | Open the **App Store** app. 2 | Search for **ExAM4Inspections**.



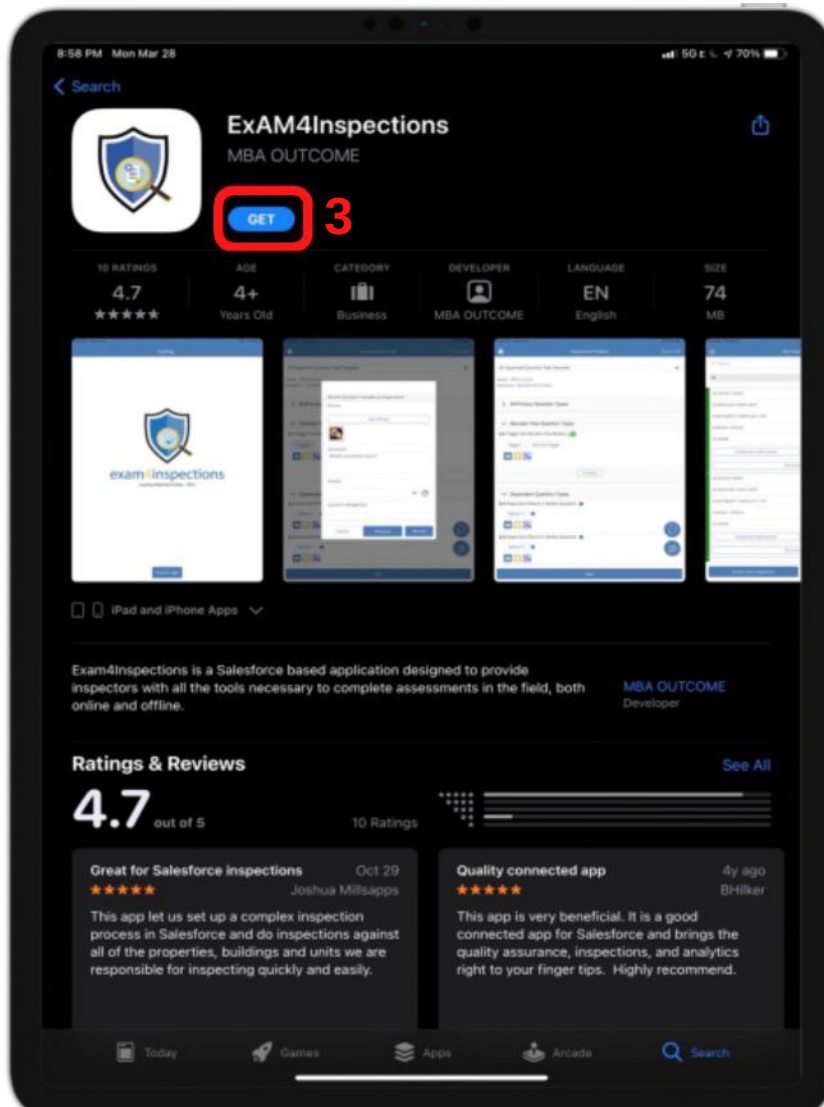
Install the App on an iOS Device

3 | Select the **ExAM4Inspections Business**.



Install the App on an iOS Device

4 | Tap **Get** to download the app.

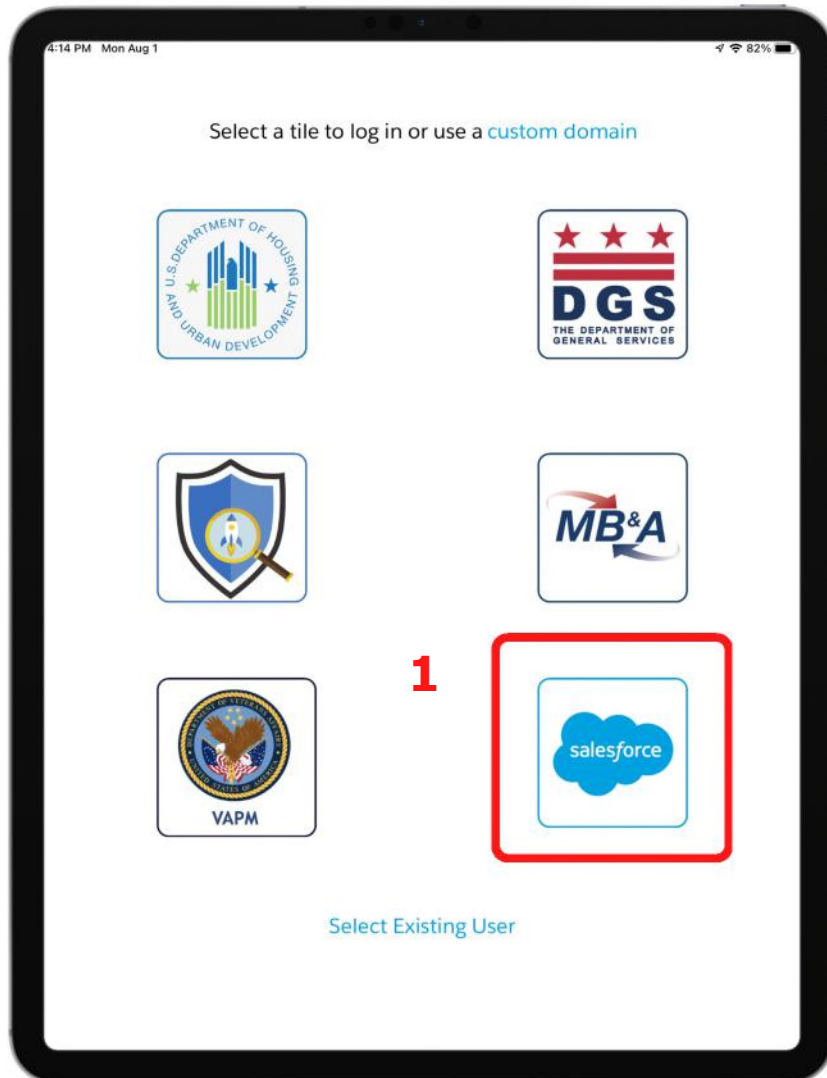


If you see a cloud icon instead of "Get," this means that the app was previously downloaded or accessed by your iCloud account. To continue, tap the cloud icon and the app will begin downloading.

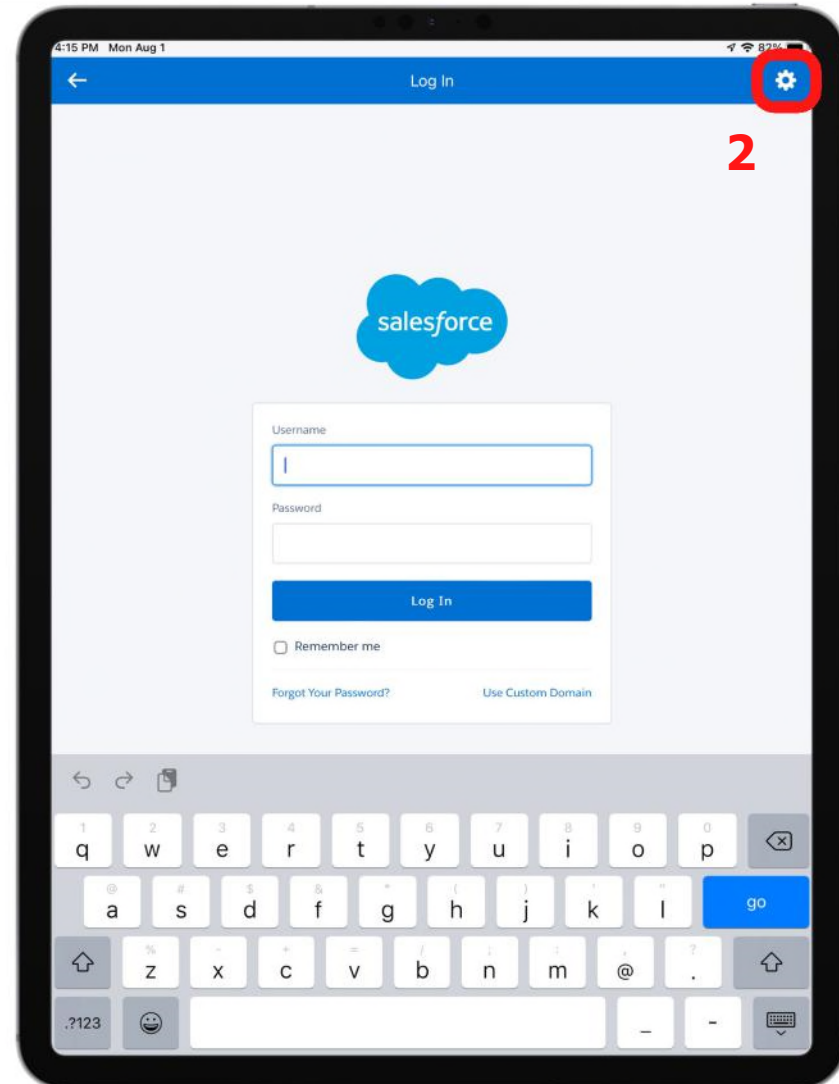


Log in to the App

1 | Open the app. Tap the Salesforce cloud.



2 | Tap the Gear icon.



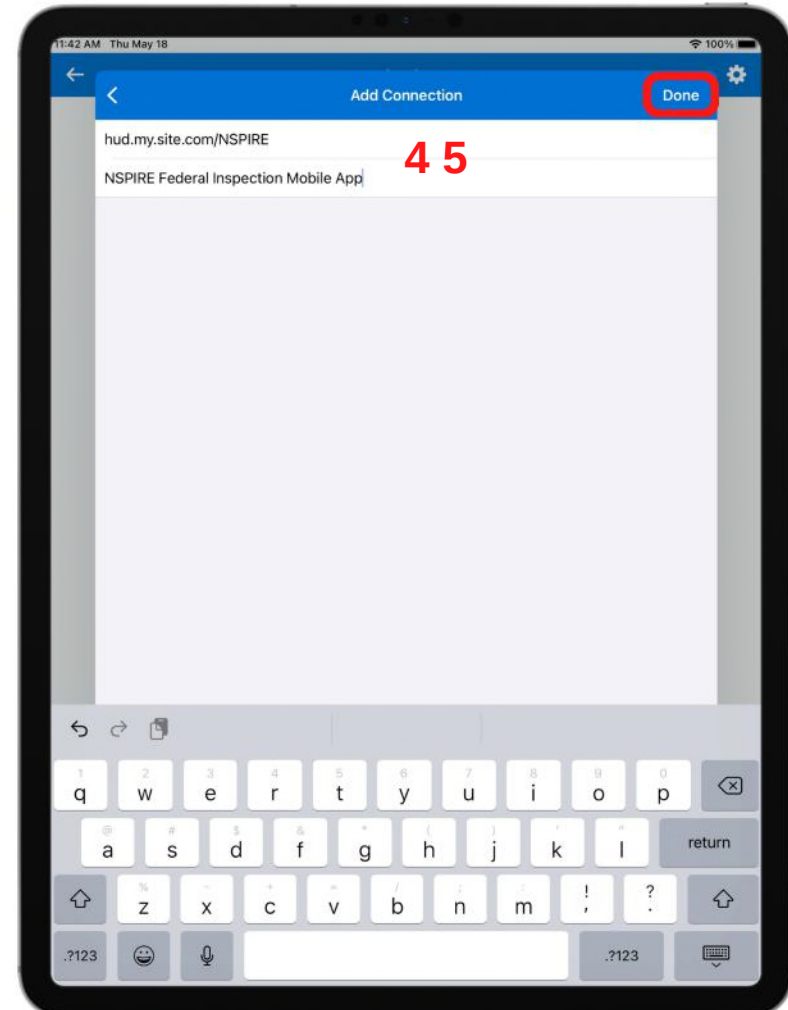
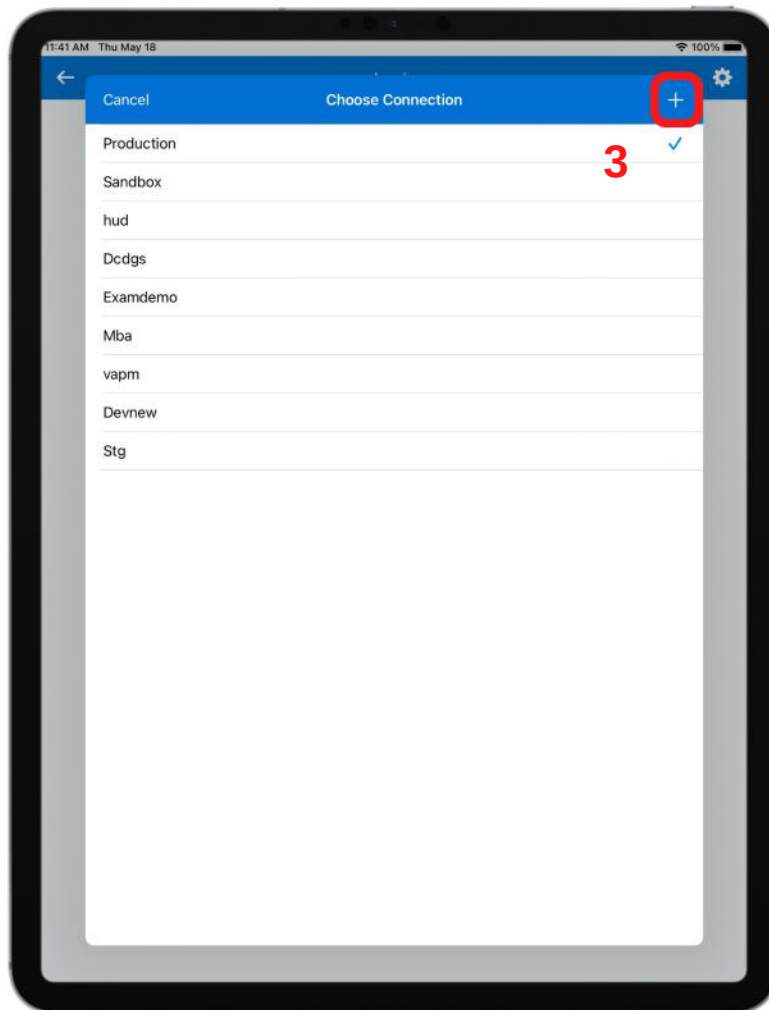
Log in to the App

3 | Tap “+” to add your custom domain.

4 | Enter hud.my.site.com/NSPIRE

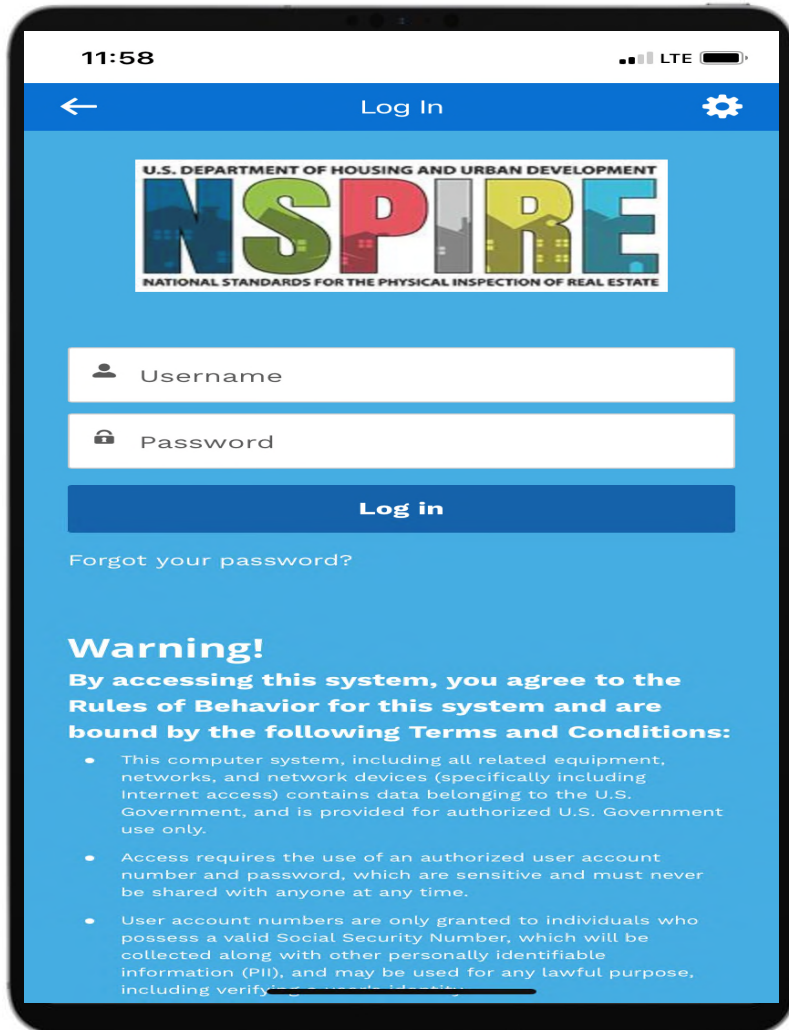
Add a label.

5 | Tap **Done**.



Log in to the App

6 | Enter your **username** and **password**. Tap **Log In**.



The smartphone screen displays the NSPIRE login interface. At the top, the status bar shows the time 11:58, LTE signal, and battery level. The app header is blue with a back arrow, 'Log In' text, and a settings gear icon. Below the header is the NSPIRE logo, which includes the text 'U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT' and 'NATIONAL STANDARDS FOR THE PHYSICAL INSPECTION OF REAL ESTATE'. The main content area has a light blue background and contains two white input fields: 'Username' with a person icon and 'Password' with a lock icon. Below these fields is a blue 'Log in' button. A link 'Forgot your password?' is positioned below the button. At the bottom, a 'Warning!' section states: 'By accessing this system, you agree to the Rules of Behavior for this system and are bound by the following Terms and Conditions:'. This is followed by a bulleted list of three terms regarding system access, user account requirements, and the use of Social Security Numbers.

11:58 LTE

← Log In ⚙️

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
NSPIRE
NATIONAL STANDARDS FOR THE PHYSICAL INSPECTION OF REAL ESTATE

👤 Username

🔒 Password

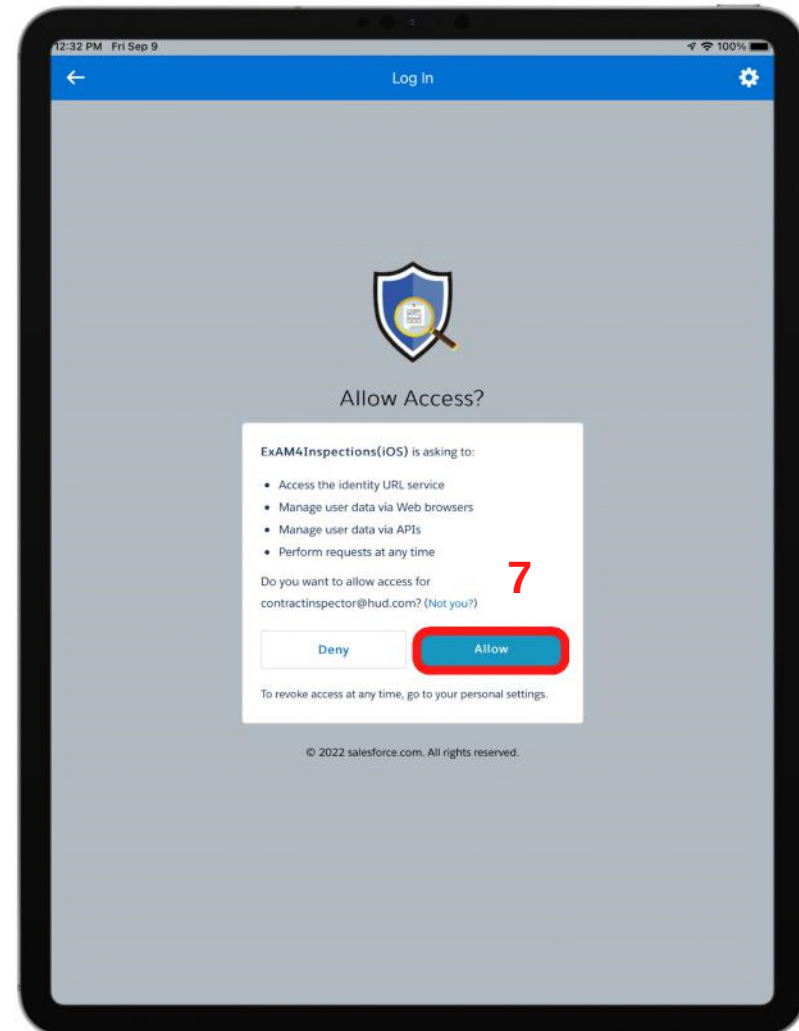
Log in

[Forgot your password?](#)

Warning!
By accessing this system, you agree to the Rules of Behavior for this system and are bound by the following Terms and Conditions:

- This computer system, including all related equipment, networks, and network devices (specifically including Internet access) contains data belonging to the U.S. Government, and is provided for authorized U.S. Government use only.
- Access requires the use of an authorized user account number and password, which are sensitive and must never be shared with anyone at any time.
- User account numbers are only granted to individuals who possess a valid Social Security Number, which will be collected along with other personally identifiable information (PII), and may be used for any lawful purpose, including verify

7 | Tap **Allow** to continue.





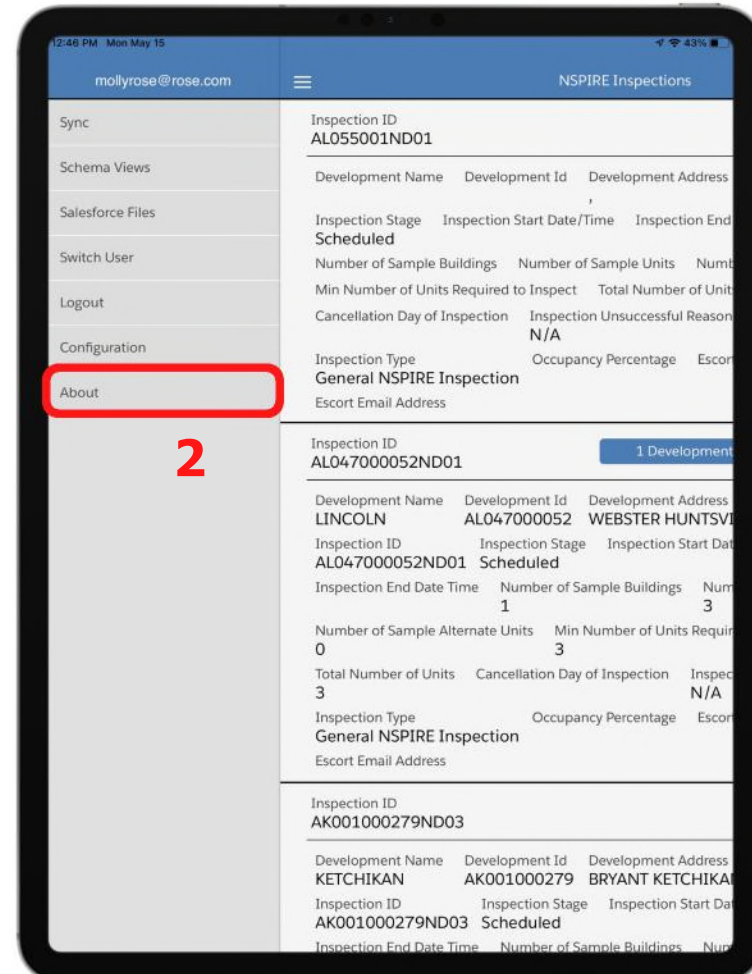
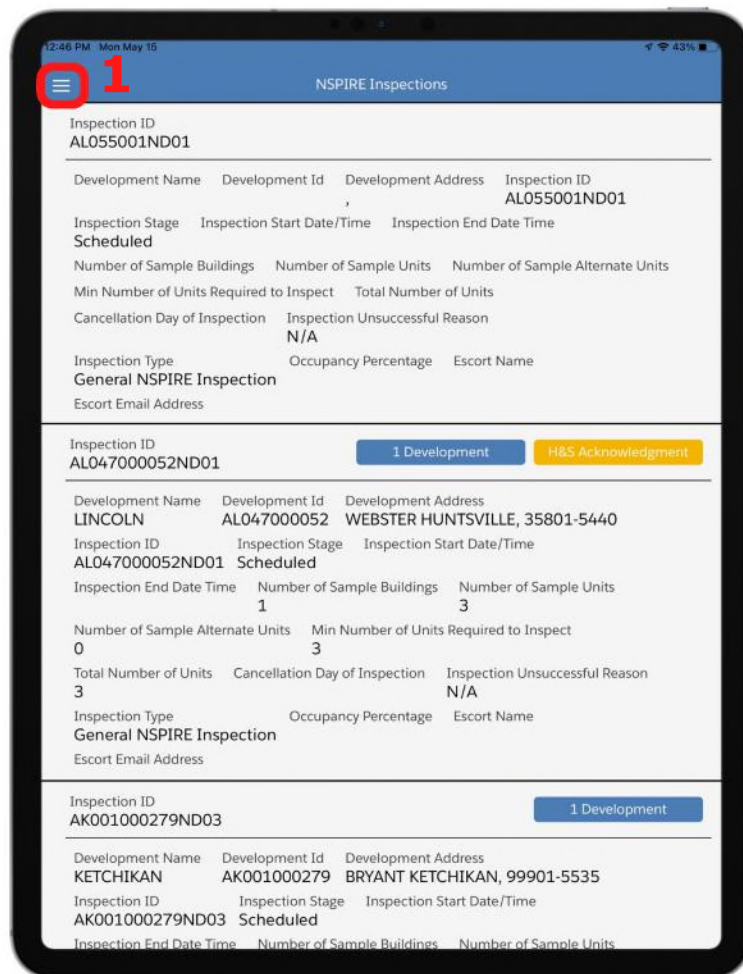
MANAGE APP VERSION AND UPDATES



Check Your App Version

1 | Tap the **hamburger menu**
(three lines in the upper left corner).

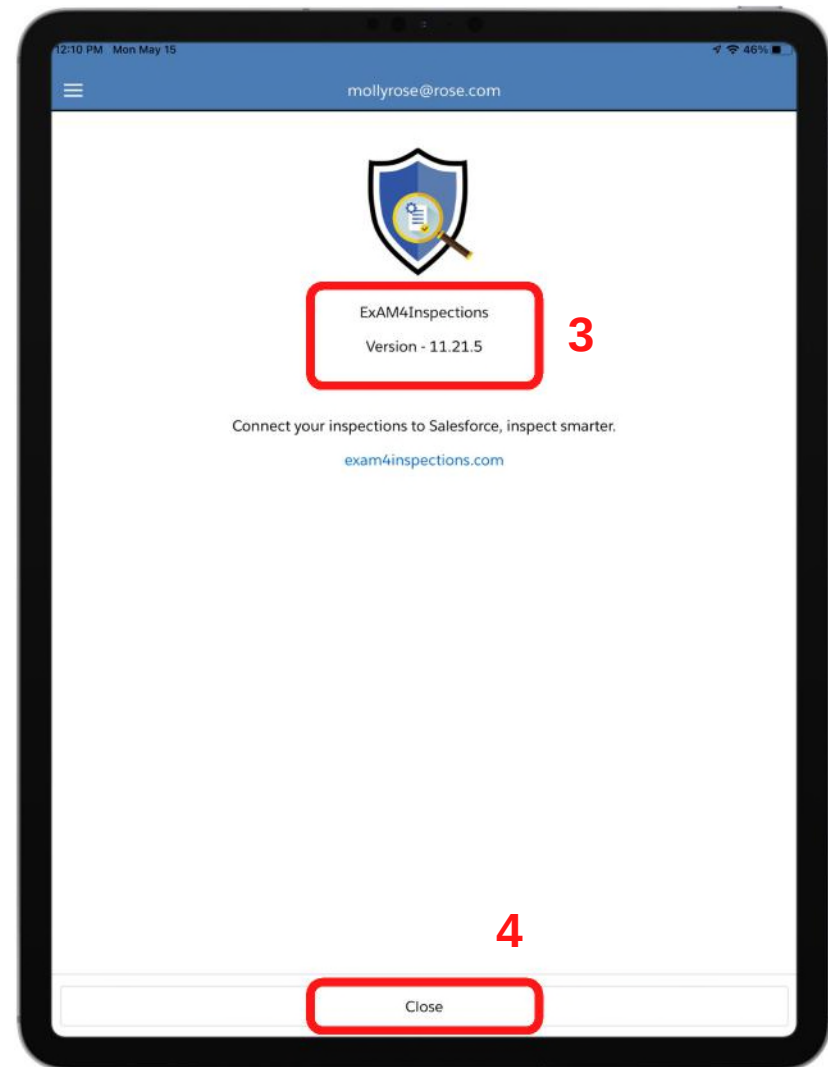
2 | Select **About** in the main menu.



Check Your App Version

3 | View the **app version** under the ExAM4Inspections logo.

4 | Tap **Close** to return to the main screen.

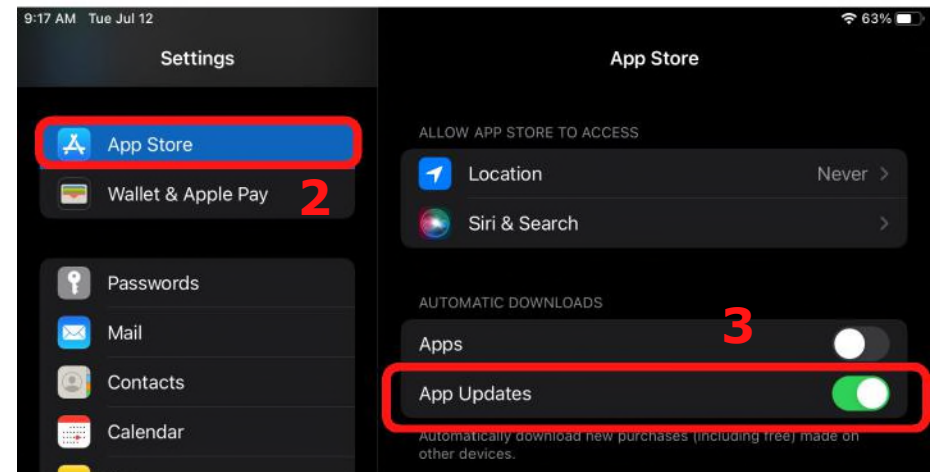
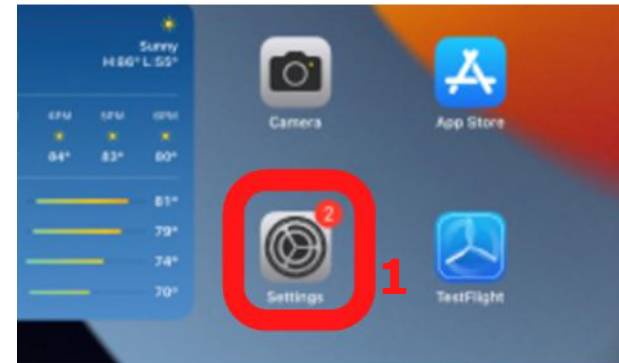


Manage App Auto-Updates (iOS)

1 | Tap the **Settings** app.

2 | Tap **App Store** in the left sidebar (you might need to scroll down under Settings).

3 | Toggle **App Updates** ON or OFF. This setting will apply to all apps installed on your device.



For assistance send an email to NSPIRE@hud.gov

